



## AmeriCorps Member serving at Educare Flint & Flint Early Childhood Collaborative Position Description

### **GENERAL STATEMENT OF DUTIES AND COMMITMENT:**

In partnership with the Educare Flint and Flint Early Childhood Collaborative, the United Way of Genesee County and Flint Urban Safety and Health Corps are seeking two AmeriCorps Members (one full-time and one half-time). A full-time member will serve 37 hours a week / 1700 hours a year and a half-time member will serve 18 hours a week / 900 hours a year.

These members will serve at Educare Flint and Flint Early Childhood Collaborative, **primarily supporting Early Education, Food Security, and Nutrition**. Duties will include manage school-based food distributions, conduct community engagement activities that increase awareness about healthy foods and early education services and facilitate advocacy activities that raise awareness locally and statewide about the value of high-quality early childhood education, and much more.

### **ABOUT AMERICORPS**

AmeriCorps is a national service program often referred to as the “Domestic Peace Corps.” Here in Flint and Genesee County, more than 300 individuals serve in community organizations, local schools, and nonprofits. People who join AmeriCorps (called “members”) commit to a term of service in exchange for a modest living stipend and an education award to help pay for tuition or student loans. Members are typically passionate, committed individuals who are dedicated to serving the needs of their communities. Members gain valuable professional, educational, and life benefits, and the experience has a lasting impact on the members and the communities they serve.

### **ABOUT FLINT URBAN SAFETY AND HEALTH CORPS**

Flint Urban Safety and Health Corp AmeriCorps members are placed with Flint-area nonprofits and other community organizations under the direction of a host site supervisor. Members provide direct service in the areas of food security and nutrition, behavioral and developmental health, early education, crime prevention, and medical management, especially relating to special populations in Flint, MI.

### **ABOUT EDUCARE FLINT AND FLINT EARLY CHILDHOOD COLLABORATIVE**

In service of their mission, the Community Foundation of Greater Flint established the Flint Early Childhood Collaborative (FECC) in 2016 to instigate opportunity for Flint’s youngest children and families. The collaborative works to inform public policies and practices, opens new doors for Flint’s youngest children and their families, and serves as a pilot for other communities in Michigan and the U.S. The hub includes Educare Flint and Cummings Great Expectations, two early childhood schools that provide the highest quality education and care to 400+ Flint children ages 0-5 as well as new and innovative support to parents, caregivers and educators. The hub also provides unmet quality development support for other community-based educators, including family, friend, and neighbor childcare providers.

### **MEMBER ACTIVITIES:**

- Connect community members with resources related to water crisis recovery
- Lead workshops, classes, or orientations on topics related to water crisis recovery
- Recruit volunteers for Host Site
- Support Host Site activities related to water crisis recovery

Updated 12/6/21

- Adheres to program and host site policies and procedures

#### **ADDITIONAL ACTIVITIES**

- Assist with child enrollment at Educare Flint and Cummings Great Expectations
- Connect community members with resources related to nutrition, early education, and behavior management
- Follow-up on referrals and surveys to ensure residents connect with services
- Lead workshops, classes, orientations, or activities on topics related to nutrition on lead mitigating foods and early education programs
- Lead community engagement workshops, classes, or activities on topics related to food security and nutrition and early education
- Manage stock and distributions from school-based food markets
- Track and report utilization data from the school-based markets

The statement of activities above is intended to be illustrative of the many duties that may be assigned during the service term. It should not be interpreted to describe all the duties a service member may be assigned.

#### **IMMEDIATE SUPERVISOR**

Host Site Supervisor: Chakarisha Wheeler, Executive Assistant at Educare Flint & Flint Early Childhood Collaborative, [cwheeler@cfgf.org](mailto:cwheeler@cfgf.org)

FUSHC Program Director: Lindsay Crawford, Program Director at the United Way of Genesee County, [lcrawford@unitedwaygenesee.org](mailto:lcrawford@unitedwaygenesee.org)

- **MEMBER BENEFITS:** Living Allowance (distributed in biweekly increments throughout the term)
  - 1700-hour members: \$16,000
  - 900-hour members: \$8,000
- Education Award (awarded upon successful completion of AmeriCorps term to be used for college and trade school)
  - 1700-hour members: \$6,345
  - 900-hour members: \$3172.50
- COVID-19 Mid-Year Housing Bonus
  - 1700-hour members: \$1,000
  - 900-hour members: \$500
- COVID-19 End-of-Service Award (awarded upon successful completion of AmeriCorps term)
  - 1700-hour members: \$500
  - 900-hour members: \$250
- Additional Benefits available to full-time members (Health Insurance and Childcare Assistance)
- Student Loan Forbearance and Interest Payments for qualifying members
- Professional Development
- AmeriCorps Alumni Network

#### **MINIMUM QUALIFICATIONS:**

- Must be 17 years or older with a high school diploma or equivalent
- Must agree to and successfully complete a background check
- US Citizen, National, or Lawful Permanent Resident

#### **DESIRED QUALIFICATIONS**

Updated 12/6/21

- Ability to maintain written and electronic records accurately
- Ability to assemble teams and facilitate partnerships within the community.
- Desire and ability to engage with a diverse population
- Excellent time management skills, maintain professionalism and very dependable
- Priority consideration given to qualified applicants who have children enrolled at Educare Flint or Cummings

**MEMBER TRAINING**

No more than 20 percent of the aggregate of all AmeriCorps member service hours will be spent on education and training activities.

**SIGNATURES**

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AmeriCorps Member

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Site Supervisor

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Program Director