



**Quarter-time Service Opportunity  
with  
CRIM FITNESS FOUNDATION**

CRIM FITNESS FOUNDATION and Local Initiatives Support Corporation are seeking a quarter-time AmeriCorps member to serve as an Active Communities Program Assistant. We are recruiting a quarter-time AmeriCorps member to be a part of our team for 3 months. The position will remain open until filled. The exact start and end date of the contract position is confirmed by the Member Agreement of Participation that will require signature prior to the start of service. This is an AmeriCorps position and the individual selected to serve is not considered to be an employee of CRIM FITNESS FOUNDATION or LISC.

**WHAT WE DO**

The Crim Fitness Foundation (Crim) is a Flint-based non-profit organization that works to cultivate accessible vibrant communities in Flint and Genesee County that encourage people to lead healthy lifestyles by integrating physical activity, healthy eating, and mindfulness into their daily lives and mentor other communities to do the same. Originally formed in 1977 to coordinate a charity running race, the Crim is now recognized for world-class running races hosted in Flint and a variety of year-round adult and youth programs that promote physical fitness and nutrition. The Crim has its foundation in fitness programming; however, the organization recognizes that it is essential to have safe, inviting places where people can be physically active where they live. Thus, The Crim broadened its scope and developed the Active Communities team, which works to promote health promotion through environmental design, neighborhood leadership empowerment, youth engagement, community assessments and programs and/or events that provide safe opportunities for people to be physically active throughout Flint and Genesee County.

With residents and partners, LISC forges resilient and inclusive communities of opportunity across America – great places to live, work, visit, do business and raise families. Over the last 40 years, LISC and its affiliates have invested approximately \$24 billion in businesses, affordable housing, health, educational mobility, community and recreational facilities, public safety, employment and other projects that help to revitalize and stabilize underinvested communities. Headquartered in New York City, LISC’s reach spans the country from the East Coast to the West Coast in 36 urban markets from Buffalo to San Francisco and 2,400 Rural counties. Visit us at [www.lisc.org](http://www.lisc.org) to learn more.

**YOUR ROLE AND RESPONSIBILITIES AS AN AMERICORPS MEMBER**

This is an AmeriCorps position and as such, the member may not engage in prohibited activities as part of his/her/their service. The member will have an immediate supervisor at CRIM FITNESS FOUNDATION and a LISC point of contact throughout the term of service for coaching, mentoring, and training support in order to undertake activities to achieve a community goal.

The member is expected to undertake the following activities toward goal achievement:

- Provide support during Bike Club in 10 Flint neighborhoods.
- Provide support for Crim events related to health promotion through environmental design, youth engagement, place making or neighborhood leadership.

**MEMBER SIGNATURE:** \_\_\_\_\_

- Assist with neighborhood assessments/inventories related to traffic/pedestrian safety and access to physical activity.
- Attend neighborhood block club meetings and community partner meetings at Flint schools.
- Support the Crim Fitness Foundation led coalition (SAGE) by tracking attendance, taking meeting notes, updating membership information/status, recruiting new members

In performing these activities, CRIM FITNESS FOUNDATION and LISC AmeriCorps anticipate that the person in this position will achieve the following goal(s):

- Significantly contribute to a community needs assessment or implement community solutions making the host organization more effective and or efficient in serving residents

In order to meet the goal(s), the successful candidate will be provided with a work-plan at the onset of service and training needed to achieve the goal(s). Progress toward goal attainment will be measured monthly through an on-line system and training will be provided.

### **OTHER SERVICE REQUIREMENTS**

Members are required to track time and submit on-line timesheets twice per month. They are also required to submit a monthly report through the same system (training will be provided). The person selected for this position will perform his/her/their day to day service at the partner site and serve on average 35 hours per week. Normal service hours are Monday – Friday from 9 am – 5 pm with 30 minutes for lunch per day. It is expected that the person will be flexible as oftentimes service requires some evenings and weekends.

Members are expected to attend and participate in all LISC AmeriCorps sponsored activities including but not limited to:

- Attending onboarding sessions coordinated by LISC;
- Attending all locally sponsored monthly meetings;
- Participating in nationally sponsored webinars;
- Actively participating in at least two team coordinated service projects (one for Dr. Martin Luther King, Jr. Day of Service and one for National AmeriCorps Week) if enrolled; and,
- Engaging in any other LISC events as determined by the local LISC office.

### **SKILLS NEEDED**

- Strong public speaking skills.
- Computer skills are required. Google Drive is use for documents, spreadsheets and archiving files.
- Preferred familiarity with social media platforms and web based design tools like Canva.

### **PROGRAM ELIGIBILITY REQUIREMENTS**

To be eligible to participate as a LISC AmeriCorps member the candidate: (1) must not have previously resigned from a LISC AmeriCorps position; (2) be able to earn at least 74% of the education award for this position; and (3) if having previously served, been exited with satisfactory service from a prior term.

The candidate will also need to meet all AmeriCorps eligibility requirements including but not limited to:

- Be at least 17 years of age (there is no upper age limit)
- Possess unexpired proof of status as a US citizen or possess unexpired permanent resident status and be able to provide documentation as determined by AmeriCorps during the pre-enrollment period
- Meet the National Service Criminal History Check Requirement noted below

### **NATIONAL SERVICE CRIMINAL HISTORY CHECK REQUIREMENT**

If a candidate has a criminal record, it does not necessarily make him/her/them ineligible for service. LISC does not disclose any results with the host site and will discuss any eligibility concerns that may arise directly with the candidate as per LISC's policy.

Candidates being offered and accepting this AmeriCorps position must consent to a search of the National Sex Offender Public Website, State Level Criminal History Search, and an FBI search. LISC should receive the results from all checks *at least one week prior* to the first day of proposed service. The person must be cleared for service by LISC prior to the first day of service.

A candidate may not be considered eligible for service in instances where he/she/they: (1) are subject to registry on the National Sex Offender Public Website (NSOPW); and/or (2) has been convicted of murder; and/or (3) has a non-resolved/non-adjudicated criminal offense.

### **PROGRAM BENEFITS**

Upon successful completion of the full term of service, the member will be eligible for a \$1,678.57 education award to pay off existing, eligible student loans or return to school. Members are eligible to place qualifying, existing student loans (not in default) into AmeriCorps forbearance. The position pays a total stipend of \$5,000 and is payable by CRIM FITNESS FOUNDATION to the AmeriCorps member in equal installments, and is considered taxable.

Additional benefits for alums can be found here: <https://www.nationalservice.gov/special-initiatives/employers-national-service/alumni> and information on Public Service Loan Forgiveness can be found here: <https://studentaid.ed.gov/sa/repay-loans/forgiveness-cancellation/public-service>.

### **HOW TO APPLY:**

Candidates should send a resume via email to Cade Surface at [csurface@crim.org](mailto:csurface@crim.org). The subject line should read LISC AmeriCorps Position at CRIM Fitness Foundation.

The candidate selected for this position will complete an account set up and on-line application via the My AmeriCorps Portal located here: <https://my.americorps.gov/mp/login.do> as well as intake forms via a secure system.

LISC AmeriCorps and CRIM FITNESS FOUNDATION are committed to diversity and inclusion in the selection process.

*LISC AmeriCorps is available to everyone eligible to serve.*

*We treat all persons without regard to race, color, religion, creed, gender, sexual orientation, gender identity, national origin, ancestry, citizenship status, age, marital status, veteran status, disability, genetic information, or any other characteristic or status protected by applicable federal, state or local law.*